



SOUTHERN ABSTRACTS, INC.

ABSTRACT ORDER FORM

This Order is from:

Company Name: _____

Requested by: _____

Client File Number: _____

SAI File Number: _____

[it is not necessary to complete address information if you are an existing client]

Address: _____

City: _____

State: _____

Zip Code: _____

Telephone: (____) ____ - ____

Fax: (____) ____ - ____

Charge to: _____

[If different from above]

Deliver to:

Same as above: ___yes ___no

[it is not necessary to complete delivery information if identical to company information]

Name: _____

Company: _____

Address: _____

City: _____

State: _____

Zip Code: _____

Method of delivery:

____ Hand delivery ____ Mail ____ Fax only
____ Overnight [name of overnight service and account #: _____]

Property Information:

Present Owner: _____
Municipal Address: _____
City/Town _____
Subdivision _____
Square and Lot _____
Misc. _____

Acquisition (if available):

COB _____
Page(s) _____
Instrument # _____

Abstract services requested:

(you may select more than one)

1. ____ 55 year abstract
2. ____ 35 year abstract or subdivider forward
3. ____ Update existing abstract - SAI file # _____
4. ____ Second mortgage research (1st mortgage/institutional lender forward)
5. ____ Conveyance and mortgage search from acquisition forward
6. ____ Lien search – judgment and liens only
7. ____ Copy of titles
8. ____ Civil Suit research (defendant only)

- 9. ___ Full Set of certificates (mortgage and conveyance, tax research, tax sale, paving, sewerage and water)
- 10. ___ Tax Package (tax research and tax sale, paving, sewerage and water)
- 11. ___ Tax Research (comprehensive four year property tax research)
- 12. ___ Tax Sale, Paving, Sewerage and Water only
- 13. ___ Tax Sale only
- 14. ___ Tax Info (current year only)
- 15. ___ Mortgage and Conveyance certificates only
- 16. ___ Mortgage certificate only
- 17. ___ Conveyance certificate only
- 18. ___ City Taxes (if applicable)
- 19. ___ Other

Proposed buyer's name(s): (run to acquire)

Comments and Special Instructions:

Southern Abstracts, Inc.

300 Huey P. Long Avenue, Suite 200 Gretna, LA 70053
Phone (504) 361-0206 | Fax (504) 361-5714

